



December 8, 2016

Dear Families of Peck Slip,

The Annual Peck Slip School Spring Auction Gala is fast approaching and a not-to-be-missed event! We are gearing up for a great Cinderella night of entertainment, dining, dancing, and fundraising for current and future students at Peck Slip!

This year's event will be held on **Thursday, March 30th, 2017 from 7:00p – 10:00pm** at Jing Fong, on Elizabeth Street, just a few blocks North of the school.

Our objective is to raise well-needed funds to close the budget gap for quality programming in the area of STEAM education. These funds will support purchases of technology equipment and classroom and art supplies, as well as underwriting teacher training and supplemental arts instruction.

The Peck Slip PTA and Event Committee Members are asking for your support in the form of a donation item for the upcoming Spring Auction. We are soliciting donations from families and members of the community. Donations can include a signed sports item, luxury jewelry, designer handbags, private cooking lessons or other lessons, tickets to a show that tapes in NYC, tickets to sporting events, gift certificates for a restaurant, or destination vacations, including the use of a family vacation home or timeshare, sought-after internships, to list a few. Please let us know of any AMAZING items, services or hard lot, that you feel would do well at the auction.

Peck Slip Family Donation Instructions:

If you would like to donate an item or service to be part of our Spring Auction, please fill out the Peck Slip School Donation Form which can be downloaded from the school's website and return to auction@peckslipPTA.org. You can also put it in your child's folder in an envelope labeled *PTA Spring Auction*. All donations are tax-deductible, and you will receive a receipt for tax purposes.

Friends of Peck Slip Instructions:

If there are any businesses you frequent or if you have a contact that offers a service or amenity and you think they would like to be a part of our Spring Auction, please contact them and provide a copy of the Spring Auction business owner letter and donation form, with the "solicited by" section filled out with your information so they know where to return it. Attached to this email you will find an auction letter for business owners and a donation form; same can be downloaded from the school's website.

Sponsorship and Journal Advertising Support:

In addition to auction items or in lieu of, you can support by purchasing an ad in the event journal or ask other businesses to take an advertisement in the journal. Sponsorship and Journal Advertising Form can be downloaded from the school's website and herein attached.

The deadline to submit forms and auction items is Tuesday, February 28, 2017. This gives us a little over two months to solicit great items for our event. Please start your solicitation as soon as possible since other area schools are making asks to the same donors! Let's be proactive and EARLY!

In addition to donations, we are also looking for **VOLUNTEERS** to help with various committees which make up the auction. Please contact us if you would like to be part of one or more of these teams:

- Sponsorship Committee
- Catalogue and Online Auction Coordinators
- Solicitation Committee
- Invitation and Ticket Coordinators
- Set Up and Check Out Committee

For any questions, please contact Florence Lynch at flynch97@gmail.com or send inquiries to auction@peckslipPTA.org

This event is for all our Peck Slip families and we look forward to welcoming all of you the evening of March 30th!

Sincerely,

Florence Lynch, Chair & The Peck Slip School Spring Auction Gala Committee,
Stephanie Adams Nicolai, Sara Benda, Camille Caito-Tetard, Guido Campello, Dayna Cassidy,
Jill A. Duffy, Shelley Grams, Dabo Horsfall, Berna Karaman, Mehrain Mahdi, Megan Malvern,
Kerry McAleer, Anne McCarton, Deborah Posternak Assayag, Katie Roumel, Gina Sugarman,
Gisela Vergara, Amos Winbush III, Mary Kwon.